

AVENAL STATE PRISON

P.O. Box 8
Avenal, CA 93204

FOR INSTITUTIONAL USE ONLY

Approved: _____

Disapproved: _____

Reason: _____

Pending CI&I: _____

(Signature) (Date)

TO: ALL CONCERNED
SUBJECT: REQUEST FOR SECURITY CLEARANCE

I have provided the below information so I can be granted a Security Clearance to enter the grounds of Avenal State Prison. The purpose of my entering the grounds is to participate in: _____

Name (Print Clearly): _____
(Last) (First) (Middle)

Date of Birth: Month _____ Date _____ Year _____ Sex: _____ Race: _____

Driver's License Number: _____ Social Security Number: _____

Height: _____ Weight: _____ Hair Color: _____ Eye Color: _____

I have also been known by this/these names (including Maiden name):

Current Phone Number:
Current Address:

I visit an inmate/inmates in Correctional Institution: Yes: _____ No: _____
Inmate's Name Number Institution Relationship

I have been arrested and/or convicted: Yes: _____ No: _____

Offense Approximate Date Disposition

I am now incarcerated, on probation or parole: Yes: _____ No: _____

Note: If you are incarcerated, on probation or parole, you must provide written consent of your supervising agency to enter these grounds.

Note: If you are under 18 years of age you must have a written NOTARIZED consent of your parent or legal guardian and be accompanied by a responsible adult in order to enter these grounds.

Note: All questions must be answered! Any omission of falsification shall be considered sufficient reason for denial or access

Signature of applicant: _____ Date: _____

THIS INFORMATION WILL BE KEPT CONFIDENTIAL IN YOUR OFFICIAL PERSONNEL FILE AND YOUR SUPERVISOR'S
EMPLOYEE RECORDS AND WILL BE USED FOR EMERGENCIES ONLY. PLEASE BE SURE TO UPDATE THIS
INFORMATION SHOULD IT CHANGE.

EMPLOYEE'S NAME: (LAST, FIRST, MIDDLE)	SOCIAL SECURITY NUMBER (PROVISION IS VOLUNTARY REQUESTED FOR ID PURPOSES ONLY)
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HOME ADDRESS: (STREET NUMBER AND NAME, CITY AND ZIP CODE)	HOME TELEPHONE NUMBER
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EMPLOYED (FACILITY AND UNIT)	WORK PHONE NUMBER
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PLEASE INDICATE PERSON(S) TO BE NOTIFIED IN CASE OF EMERGENCY

NAME	RELATIONSHIP
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ADDRESS	HOME TELEPHONE NUMBER	WORK TELEPHONE NUMBER
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NAME	RELATIONSHIP
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ADDRESS	HOME TELEPHONE NUMBER	WORK TELEPHONE NUMBER
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MEDICAL INFORMATION

PERSONAL PHYSICIAN'S NAME	TELEPHONE NUMBER
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MEDICAL PLAN NAME AND CARD NUMBER (IF APPLICABLE)	MEDICAL FACILITY'S EMERGENCY PHONE NUMBER
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SPECIAL INSTRUCTIONS (IF APPLICABLE)

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EMPLOYEE'S SIGNATURE	DATE
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DIGEST OF LAWS RELATED TO ASSOCIATION WITH PRISON INMATES

For information guidance of person visiting or working with or around prison inmates of the Department of Corrections, following is a digest of laws and rules related to association with inmates.

1. A warning sign is posted at the entrance to all public and business roadways onto the grounds of institutions, camps and other department facilities where inmates of parolees are housed indicating that by entering these grounds you consent to the search of your person, property and vehicle.
Reference: Sections 3173(e), 3288 Title 15, Div. 3. California Code of Regulations; *Mathis v. Appellate Dept.* 28 Cal App 3d 1039.

2. Entry on institution property for unauthorized purposes will be considered trespass as provided in Section 602 (j) of the Penal Code.

Refusal or failure to leave the property when requested to do so by an official will be considered trespass as provided in Section 602(p) of the Penal Code.

Reference: Section 3289, Title 15, Div. 3, California Code of Regulations.

3. It is a felony for anyone to assist inmates to escape. Bringing firearms, deadly weapons or explosives, tear gas on prison grounds, or, giving inmates firearms, weapons, explosives, liquor, cocaine or other narcotics or any kind of drugs, including marijuana, is a felony.
Reference: Sections 2772, 2790, 4533, 4534, 4550, 4573.5, 4573.6, 4574, 4600, Penal Code: Section 3000. Title 15, Div 3, California Code of Regulations.
4. Giving letters to inmates or taking letters out for inmates is a misdemeanor.
Reference: Section 4570, Penal Code:
Section 3401, Title 15, Div.3, California Code of Regulations.
5. Giving gifts or presents to inmates is not permitted.
Reference: Section 2541, Penal Code:
Section 3399, Title 15, Div.3, California Code of Regulations.
6. Receiving gift from inmate is not permitted.
Reference: Section 2540, 2541. Penal Code:
Section 3424, 3425, Title 15, Div.3, California Code of Regulations.
7. Anyone who falsely identifies himself or herself to gain admission to a prison is guilty of a misdemeanor. Persons previously convicted of a felony in this state who come upon the grounds of a prison without permission of the official in charge are guilty of a felony.
Reference: Section 4570.5, 4571, Penal Code:
Section 3173 (n), Title 15, Div.3, California Code of Regulations.
8. Refusal of visitors to submit to search and inspection of their person and of vehicles and property onto institution grounds by such persons may be cause for denial of visit.

Reference: Section 2601, Penal Code.
Section 3173(c)(3), 3177, Title 15, Div.3, California Code of Regulations.

9. For "cause," a person may be barred from entering an institution or facility.

Reference: Section 3176, Title 15, Div.3, California Code of Regulations.

10. Persons who are not departmental employees but are assigned to or engaged in work in any Departmental facility must observe all rules, regulations and laws governing the conduct of employees. Failure to do so may lead to exclusion.

Reference: Section 2540, 2541, Penal Code.
Section 3285, 3415, Title 15, California Code of Regulations.

11. In the event of an emergency situation that effects a significant portion of the inmate population at an Institution, the visiting program and other program activities may be suspended during the period of the emergency.

Reference: Section 2601(d), Penal Code.
Section 3383, Title 15, Div.3, California Code of Regulations.

12. Employees must not permit inmates or others to use hostages to escape from custody or otherwise interfere with orderly institution operations. Hostages will not be recognized for bargaining purposes. All inmates, visitors and staff will be informed of this regulation.

Reference: Section 5054, Penal Code.
Section 3304, Title 15, Div.3, California Code of Regulations.

13. Employees' who are volunteers and or contractors are restricted from correspondence with inmates. There are numerous cases upholding the actions of prison officials in establishing regulations for or restricting communications with certain classes of prison visitors. See *Yarish v. Nelson* (1972) 27 Cal. App. 3d 893, 898; *Davis v. Superior Court* (1959) 175 Cal. App. 2d 8, 20, Title 15 section 3270 states, "The requirement of custodial security and of staff, inmate and public safety must take precedence over all other considerations in the operation of all the programs and activities of the institutions of the department."

I HAVE READ AND UNDERSTAND THE IMPLICATIONS OF THE ABOVE INFORMATION.

SIGNATURE _____

DATE SIGNED _____